

## Information for Visiting Groups

**Allan Weber: *My Order***

**Daniel Lind-Ramos: *Ensamblajes***

2 Feb – 4 May 2025

### Advance Booking

Our gallery is free of charge to visit; however, we do ask groups to book in advance so we can help plan your visit and ensure a safe environment. More information can be found at

<https://nottinghamcontemporary.org/visit>

### Arrival

Our main entrance is through automatic double glass doors on High Pavement. On arrival, please go to reception and a member of our team will welcome your group.

### Transport and Parking

The gallery can be reached by public transport. Lace Market is the nearest tram stop and there are several bus stops close by. Please contact Nottingham City Transport for buses or NET for trams to check routes and arrange concessional group travel - <https://www.nctx.co.uk/customer-services/travel-centre/> and <http://www.thetram.net/contact.aspx>

If you are arriving by coach/minibus, please note we do not have on-site parking, however you can use the curb side short stay bay for drop off only. Blue badge holders may park in the bay outside the main entrance. There is coach parking nearby; please call Nottingham City Transport Depot, Broadmarsh Depot on 0115 915 3783 for up-to-date information, rates and bookings before you visit. The nearest paid for secure public car park is Lace Market Car Park and Broadmarsh Car Park. See <https://parking.nottinghamcity.gov.uk/> for details.

### Access

We are working to make Nottingham Contemporary more accessible. We are an accessible building with step free (street level) access and lifts. We have accessible toilets on level 3 and a [Changing Places](#) toilet with a changing bed. Service dogs are welcome throughout. Portable folding stools are available to use in the galleries and a wheelchair is available to use around the building. Hearing loops are fitted in our reception and in The Space.

Available at reception desk we have children's and adult's ear defenders, coloured overlays, and magnifiers. Communication cards are available from the reception desk or on our website to print at home or to use with a mobile phone or tablet.

Our team are always happy to support with access requirements – please do get in touch. Our full access statement can be viewed online or ask the team for a printed copy.

<https://www.nottinghamcontemporary.org/visit/access-and-facilities/>

## **Facilities**

Lockers are available and are operated by a £1 coin (a group of 30 would need approximately three lockers for bags and coats etc.). We have limited lunch space available – please get in touch and book ahead of your visit.

Toilets are on level 3, and we have a changing place facility. If appropriate, please accompany visitors to the toilet entrance - it would be greatly appreciated if group leaders could do a quick check of the toilets after your group has used them and let the team know if some additional cleaning and maintenance might be required.

## **Group Leader Ratios**

When visiting as part of a group, we request the following group ratios to be maintained:

1 adult member of staff or helper per 4 Early Years Foundation students

1 adult member of staff or helper per 6 KS1 students and per 8 KS2 students

1 adult member of staff or helper per 10 Secondary School students

1 adult member of staff per community group (visitors aged 18+)

## **Exhibition Information**

A3 written exhibition notes (in English) are provided at the entrance of the gallery; these can be taken freely. Large print panels (in English) on walls around the galleries introduce the artists and their artwork. Our gallery assistants are on hand to answer any questions you might have too. The notes are also available in easy read, large print, and in Arabic, Polish and Urdu to pick up at the gallery. They are available online, alongside audio versions <https://nottinghamcontemporary.org/record/>

## **Resources**

We offer free resources and notes to support your visit. Please book prior to arrival. Resources contain practical activities and discussion prompts designed to support self-led visits for all ages. They are available here <https://nottinghamcontemporary.org/exchange/educational-group-visits/>

## **Gallery Conduct**

We encourage visitors to move around and explore works from different angles and to talk and take part in group activities. You are welcome to borrow Ferby pencils, paper and clipboards; please contact us in advance so we can provide these. Our Gallery Assistants welcome questions and conversations. They may also remind visitors to be careful around artworks. Some works of art damage easily so please advise your group not to touch the artworks on display and take care when moving around. Please do not eat or drink in the galleries or lean on the walls. Photography with no flash is permitted in all galleries.

## **Risk Assessment, Safeguarding, Access and Exhibition Content**

We advise you complete your own planning and risk assessment prior to visiting. Our team are happy to discuss and plan a visit with you. Below you will find more information about the artworks and gallery spaces to consider within your risk assessment.

### **Gallery 1: Capacity max 15 pupils + adults**

On entering the gallery, immediately to your left are a number of football shirts suspended on hangers. Please remind students not to touch or move between them. Ahead on the floor is an open Deliveroo food delivery bag. A film is projected onto the base of the bag from an overhead projector. The sound of the film can be heard through headphones positioned on the bag. Please take care

not to trip over or move the bag. In the far-right corner of the gallery is another floor-based work – a rolled-up tarpaulin. Again, please take care not to trip. Close by, a second piece of tarpaulin is hung on the wall. Parts of the fabric drape and reach the floor. Please do not touch or pull this work. Around the walls are 2D artworks and photographs. Some are unglazed and all can't be touched. Two images feature a close of hands and objects – one has people raising glasses of alcohol, another is what could be rolled up cigarettes or cannabis joints. One artwork is positioned on the floor leaning against the wall and is a collection of photographic cameras constructed into the shape of a gun. It is a comment on using art as an alternative to involvement in violence and gangs. Finally, two wall based artworks feature razor blades positioned tightly together in a grid. Both works are barriered. The works would cause injury if touched. Please monitor your group carefully and ask them to not to touch the artwork. The artist's gallery space in his hometown was previously a barber's shop and the artwork is intended as a reference to the social and community role of barber shops. Although it is not about harm or violence, people with lived experiences, for example of self-harm may find encountering this artwork difficult. Sharing information with the group about the content and the intention of the artworks in advance may support. The gallery is well lit with clear lines of sight.

### **Gallery 2: Capacity max 15 pupils + adults.**

At the centre of the gallery is an installation made up of bungee cables and suspended bike seats and helmets forming a web. Visitors are invited to walk and view the work from within the installation but please do not pull or swing on the cords. At the centre of the piece, on the floor is a food delivery bag. Please take care not to trip over or move the bag. On the walls are 2D glazed photographs. Bike parts are also attached to the wall. Around the edges of the gallery on the floor are small sculptural artworks that reference the paper packaging used within food delivery services. Please take care around them and please remind students not to touch. The gallery is well lit with clear lines of sight.

### **Gallery 3: Capacity max 15 pupils + adults**

The gallery contains two very large sculptural artworks on low plinths. They are assemblages of a range of objects including boat parts and farming tools, sacks, bed springs and sirens. The artworks are delicate and very carefully arranged. Please do not touch and please do not stand on the plinths. The tools used within the pieces are old and not sharp, but injury would be possible if a person tripped over into the artwork. A video artwork on a wall mounted monitor is documentation of a 'happening.' The performance on the beach by the artist's friends and peers brings to life the 'story' of the artwork. The gallery is well lit with clear lines of sight.

### **Gallery 4: Capacity max 15 pupils + adults**

Again, the gallery contains two very large sculptural artworks on low plinths. They are assemblages of a range of objects including boat parts, farming tools and found wood. The artworks are delicate and very carefully arranged. Please do not touch and please do not stand on the plinths. The tools used within the pieces are old and not sharp, but injury would be possible if a person tripped over into the artwork. The gallery is well lit with clear lines of sight.